

To receive a recommendation from Town Vision Sub Committee held on Thursday 24 October 2024 and consider any actions and associated expenditure.

38/24/25 TO RECEIVE THE TOWN COUNCIL BUSINESS PLAN DELIVERABLES FOR QUARTER TWO AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Town Clerk gave a verbal overview of the deliverables to date contained and circulated in the reports pack.

The Town Clerk informed Members that the Town Vision recommendations from the previous meeting were received at each Committee and Sub Committee and actioned accordingly, apart from, the Devolution Sub Committee due to a meeting not yet taken place and the Personnel Committee are due to meet on 31 October.

The Town Clerk was pleased to report that the Policy and Finance Committee and the Property Maintenance Sub Committee reviewed the Town Vision recommendations and aligned 'Aims' with relevant strategic priorities against their Terms of Reference to support the Town Council's Business Plan. However, because of the lateness in doing so, scores were not applied for quarter one. The same applies to the Library Sub Committee who created new 'Aims' at their last meeting.

The Town Clerk also informed Members that for quarter two some 'Actions' have been updated but not all scores have increased due to the level of work undertaken not being enough to warrant an increase. In some cases, the scores have decreased.

Progress on each Committee and Sub Committees deliverables can be tracked quarter to quarter by referring to the 'Actions' highlighted in **bold text**.

Members received, reviewed and discussed each Committees and Sub Committees deliverables in detail.

It was proposed by Councillor Griffiths, seconded by Councillor Gillies and **RESOLVED:**

1. To thank the Committees and Sub Committees for taking action from the Town Vision recommendations;
2. To note the Personnel Committee are yet to meet to review their 'Actions' and scores for quarter one and two;

3. To note the Devolution Sub Committee are yet to meet to consider the Town Council Strategic Priorities against the Sub Committee Terms of Reference;

4. To **RECOMMEND** to Policy and Finance to:

a) Add under Strategic Priority 2 'Actions' – Continue to support the Delivery of Professional Youth Work in Saltash for the year 2024-25, setting a budget of £59,069 through a tender process.

b) Add under Strategic Priority 2 'Actions' – Continue to support Saltash Youth Network for the year 2024-25, setting a budget of £4,726. To note; a formal Agreement is to be considered to improve the process in the coming years.

5. To **RECOMMEND** to Property Maintenance to:

a) Add under Strategic Priority 4 'Actions' – Support the roll out of Beryl Bikes across Saltash and provide a parking bay at Isambard House.

6. To **RECOMMEND** to Station Property to:

a) Add under Strategic Priority 4 'Actions' – Invest in the car park resurfacing and safety to improve the levels for users to access.

b) Add under Strategic Priority 5 'Actions' – The sale of slate tiles from the fixtures of the original building (Isambard House) to be used by a member of the public on a project, recycling rather than sending to landfill.

7. To approve quarter two deliverables (as attached) to be displayed on the Town Council website for transparency.